



Lake Forest Graduate School of Management

Consumer Information – Student Right To Know

Key Institutional Data

In accordance with the Student Right to Know and Campus Security Act, Public Law 101-542, as amended by the Higher Education Technical Amendments of 1991, Public Law 102-26, Lake Forest Graduate School of Management discloses basic institution information below, including enrollments, degrees conferred, graduation rate, graduates' time-to-completion, retention, and tuition and required fees. Please note that all information in the following charts pertain to the 2020–2021 academic year and may not be representative of the year in which a student will enroll.

| 12-Month Unduplicated Headcount - Degree Programs July 1, 2019 through June 30, 2020 | |
|--|-----|
| Total | 507 |
| By Program MBA, General Management (CIP 52.0201) | 507 |

| Fall Enrollment (August 1 through October 31 – F1 and W1 Unduplicated) | | | | | |
|---|------------------|------------------|------------------|------------------|------------------|
| | Fall 2017 | Fall 2018 | Fall 2019 | Fall 2020 | Fall 2021 |
| Total | 370 | 393 | 451 | 395 | 394 |
| Level = Graduate | 370 | 393 | 451 | 395 | 394 |
| Gender | | | | | |
| Female | 196 | 208 | 254 | 213 | 219 |
| Male | 174 | 185 | 197 | 182 | 175 |
| Race/Ethnicity | | | | | |
| Black, non-Hispanic | 31 | 33 | 44 | 47 | 53 |
| White, non-Hispanic | 198 | 236 | 269 | 217 | 211 |
| Hispanic | 30 | 37 | 44 | 34 | 35 |
| Asian | 65 | 63 | 56 | 76 | 74 |
| Hawaiian or other Pacific Islander | 1 | 4 | 4 | 1 | 3 |
| American Indian /Alaskan Native | 1 | 0 | 1 | 2 | 1 |
| Two or more races | 4 | 2 | 5 | 6 | 7 |
| Not reported | 78 | 41 | 19 | 9 | 10 |



Lake Forest Graduate School of Management

| Degrees Conferred – Total Degrees Awarded by Program | | | | | |
|---|------------------|------------------|----------------|----------------|----------------|
| | 2016–2017 | 2017–2018 | 2018-19 | 2019-20 | 2020-21 |
| Total Degrees Awarded | 138 | 125 | 107 | 100 | 100 |
| By Program | | | | | |
| MBA, General Management | 138 | 125 | 106 | 98 | 100 |
| | | | | | |

This institution does not offer programs at or below the baccalaureate level, and does not admit first time, full-time undergraduate-level students; therefore, reporting of gainful employment, graduation rate, time-to-completion, and first-to-second year retention rate are not required.

Graduation rate and mean completion time by start year are provided below for informational purposes only. Students must complete their graduate degree program within six years.

| Graduation Rate and Mean Completion Time | | | | |
|---|------------------|-------------------------------------|-------------------------|-----------------------|
| Start Year | Graduated | Mean Completion Time (Years) | Left Institution | Still Enrolled |
| 2016-2017 | 71% | 3.30 | 29% | 8% |
| 2015-2016 | 68% | 3.29 | 29% | 3% |
| 2014-2015 | 72% | 3.04 | 25% | 3% |
| 2013-2014 | 73% | 2.78 | 23% | 4% |
| 2012-2013 | 70% | 2.70 | 25% | 5% |



Lake Forest Graduate School of Management

Cost of Attendance

| MBA - Tuition and Fees Effective June 27, 2022 | | |
|---|-----------------------------|--|
| | Degree Program | Accredited Graduate Certificate Program |
| Tuition Per Course | \$3,510 (3 credit hours) | \$1,170 (per 1 credit hour) |
| Books and Materials Fee (average per course) | \$120 | \$120 |
| Technology Fee | \$0 | \$0 |
| Degree Conferral Fee | \$0 | \$0 |

Jeanne Clery Disclosure of Campus Security Policy, Campus Crime Statistics Act, and Emergency Numbers

Consistent with federal law, Lake Forest Graduate School of Management publishes an annual security report on or before October 1 of each year. The report includes statistics for the previous three years concerning reported crimes that occurred on any LFGSM campus and corporate sponsored sites, or on public property within or immediately adjacent to and accessible to the campus. The report also includes information on reporting crimes and other emergencies, crime prevention, and other important matters about security at each campus and corporate-sponsored location.

The annual security compliance document and campus crime statistics are available on the Lake Forest Graduate School of Management's Student Portal and public Web site.

Emergency Procedures

While the school strives to provide a safe and secure environment, safety is enhanced when students, faculty, and staff take precautions such as:

- Never leave valuables (wallets, purses, books, computers) unattended
- Avoid walking alone at night; travel with a friend or companion
- Avoid parking or walking in secluded or dimly lit areas
- In case of emergency, follow the clearly marked exit procedures for the classroom and building in which you are located.



Lake Forest Graduate School of Management

Students, faculty, and staff are encouraged to report all crimes or suspicious persons immediately. Please report all non-emergency incidents to the Finance Director at 847-574-5228, during business hours. In case of an emergency, call the Police Department or Fire Department at 911 from any phone.

Emergency Notification

LFGSM has several methods with which to communicate emergency notifications to the LFGSM community. The appropriate method of communication is determined by the severity and urgency of the emergency.

Communication Vehicles Available to LFGSM:

- Emergency Notification System (text message & email)
- Email (individual or small batches) through Outlook
- Direct mail (letters, etc.) to home addresses or work addresses
- Telephone
- In-person announcement at meetings, classes, etc.
- Posting to school Web sites
- Posting to student/faculty/alumni portal my.LFGSM.edu
- Posting on the Canvas Learning Management System (LMS)

Emergency Contacts

| | |
|--|--------------|
| Police | 911 |
| Fire Department | 911 |
| Paramedics | 911 |
| Bomb and Arson | 911 |
| Main Reception (during business hours) | 877-771-4MBA |
| Facilities (during business hours) | 847-574-5228 |
| IT Emergency Support | 847-574-5175 |

Americans with Disabilities Act

LFGSM complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Documentation of the student's disability and its effect on his/her course participation must be submitted to the Director of Student Experience and Engagement. Any student with special needs or difficulties in learning and/or in completing course requirements should notify the instructor immediately so that available and reasonable accommodations can be arranged. It is the student's responsibility to disclose his/her accommodation request with the instructor and discuss the necessary arrangements. Assistance with these arrangements can be facilitated upon request.



Lake Forest Graduate School of Management

Title IX Non-Discrimination Policy

Lake Forest Graduate School of Management (LFGSM) is committed to providing a non-discriminatory and harassment-free educational and working environment for all members of the LFGSM community, including students, faculty, administrators, staff, and visitors. In compliance with Title IX of the Education Amendments of 1972, LFGSM prohibits all forms of sexual or gender-based harassment, discrimination or misconduct, including sexual violence, sexual assault, and stalking. Misconduct of this nature is contrary to LFGSM's institutional values and prohibited by state and federal law.

LFGSM encourages the prompt reporting of any incident of sexual or gender-based misconduct to local law enforcement and to LFGSM's Title IX Coordinator using the complaint procedure described in our policy. This means that anyone that is either a **victim or a witness** of sexual or gender-based misconduct must report the incident. The full institutional policy on Title IX can be found on the LFGSM Web site.

Persons with inquiries concerning the application of Title IX, or persons wishing to report a Title IX incident or complaint may contact LFGSM's Title IX Coordinator:

Ms. Currie Gasche

LFGSM Title IX Coordinator

1905 W. Field Ct.

Lake Forest, IL 60045

Email: cgasche@lfgsm.edu

Phone: 847 574-5158

Anonymous report: titleixcomplaints@lfgsm.edu

Family Educational Rights and Privacy Act (FERPA)

All information provided to LFGSM is kept confidential in accordance with the Family Educational Rights and Privacy Act (FERPA) of 1974 (Public Law 93-380). Except as required by law, no information regarding attendance, grades or any other aspect of students' academic standing will be released to any third party without written student consent. The records are maintained for five years after graduation or at least six years after a student's last day of attendance.

Students have the right to file a complaint with the Family Policy Compliance Office, Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-5920, concerning any alleged failure by the College to comply with FERPA.



Lake Forest Graduate School of Management

FERPA Annual Notice

As of January 3, 2012, the U.S. Department of Education's FERPA regulations expanded the circumstances under which a student's education records and personally identifiable information (PII) contained in such records — including Social Security Number, grades, or other private information — may be accessed without the student's consent.

First, the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or state and local education authorities (“federal and state authorities”) may allow access to student records and PII without consent to any third party designated by a federal or state authority to evaluate a federal- or state- supported education program. The evaluation may relate to any program that is “principally engaged in the provision of education,” such as early childhood education and job training, as well as any program that is administered by an education agency or institution.

Second, federal and state authorities may allow access to students' education records and PII without their consent to researchers performing certain types of studies, in certain cases even when Lake Forest Graduate School of Management objects to or does not request such research. Federal and state authorities must obtain certain use-restriction and data security promises from the entities that they authorize to receive a student's PII, but the authorities need not maintain direct control over such entities.

In addition, in connection with statewide longitudinal data systems, state authorities may collect, compile, permanently retain, and share without students' consent PII from their education records, and they may track their participation in education and other programs by linking such PII to other personal information about students that they obtain from other federal or state data sources, including workforce development, unemployment insurance, child welfare, juvenile justice, military service, and migrant student records systems.

Solomon Amendment

The Solomon Amendment (10 U.S.C. §983, effective January 2000) is a federal law that mandates that colleges provide student recruiting information upon request to military recruiting organizations. The request and information released by the college is limited to military recruiting purposes only. The request for information must be in writing on letterhead that clearly identifies the military recruiting organization. The release of student recruiting information follows the FERPA guidelines defining student directory information. Students are not permitted under federal law to restrict the release of this information specifically to military organizations, but if students withhold the release of



Lake Forest Graduate School of Management

directory information generally, then the school may not release this information to military organizations.

Illinois Firearm Conceal Carry Act (Public Act 098-0063)

Section 65 of this law specifies the prohibited areas where conceal carry licensees cannot legally carry a firearm:

“A Licensee under this Act shall not knowingly carry a firearm on or into any building, classroom, laboratory, medical clinic, hospital, artistic venue, entertainment venue, officially recognized university-related property under the control of a public or private community college, college, or university.”

LFGSM qualifies as a prohibited area. Conceal carry licensees **cannot** legally carry a firearm on LFGSM property.

Illinois Designated HOUSE (Housing and Opportunities Useful for Student’s Excellence) Liaison (Public Act 102-0083)

Section 102 of this law specifies that each higher education institution offering degrees and instruction beyond the secondary school level in Illinois must have a designated HOUSE Liaison to coordinate services to homeless students. The contact information for the HOUSE Liaison is:

Ms. Currie Gasche

HOUSE Liaison

1905 W. Field Ct.

Lake Forest, IL 60045

Email: cgasche@lfgsm.edu

Phone: 847 574-5158

Effective Date

The information contained in this *Academic Catalog* is applicable to students on the first day of the Summer Term 2022-23 (June 27, 2022). Lake Forest Graduate School of Management reserves the right to revise, supplement, or rescind any contents of this publication, including course offerings, at any time.



Lake Forest Graduate School of Management

Accreditation, Ownership, Licensing, & Locations

The Higher Learning Commission (HLC) has continually accredited LFGSM since 1978. HLC is one of six regional accrediting bodies for higher education in the United States, and is recognized by the U.S. Department of Education.

Higher Learning Commission (HLC)

230 South LaSalle Street, Suite 7-500

Chicago, Illinois 60604-1411

<https://www.hlcommission.org>

Phone: 800.621.7440

General Information: info@hlcommission.org

Complaint System: <https://www.hlcommission.org/Student-Resources/complaints.html>

LFGSM is authorized to operate as a postsecondary educational institution by the Illinois Board of Higher Education (IBHE). LFGSM has received operating and degree-granting authority in the North Suburban, Chicago, and West Suburban regions.

Illinois Board of Higher Education (IBHE)

1 North Old State Capitol Plaza

Suite 333

Springfield, Illinois 62701-1377

Main Web site home: Phone: 217.782.2551

General Information: <https://www.ibhe.org/>

Institutional Complaint Hotline: 217.557.7359

Online Complaint System: <https://complaints.ibhe.org/>

Licensing

LFGSM is an approved institution in the National Council for State Authorization Reciprocity Agreements (NC-SARA). SARA is a voluntary agreement among its member states and U.S. territories that establishes comparable national standards for interstate offering of postsecondary distance education courses and programs. For more information, visit www.nc-sara.org/directory.

Ownership

LFGSM is an independent, accredited, nonprofit graduate school, registered as a 501(c)(3) corporation.