

Consumer Information – Student Right To Know

Key Institutional Data

In accordance with the Student Right to Know and Campus Security Act, Public Law 101-542, as amended by the Higher Education Technical Amendments of 1991, Public Law 102-26, Lake Forest Graduate School of Management discloses basic institution information below, including enrollments, degrees conferred, graduation rate, graduates' time-to-completion, retention, and tuition and required fees. Please note that all information in the following charts pertain to the 2022–2023 academic year and may not be representative of the year in which a student will enroll.

12-Month Unduplicated Headcount – as Reported to IPEDS July 1, 2022 through June 30, 2023			
Total (includes all students taking courses for credit)	301		
By Program MBA, General Management (CIP 52.0201)	237		
Graduate Certificate Program (CIP 52.0201)	31		
Other non-degree-seeking Students (CIP 52.0201)	33		

Fall Enrollment (Au	gust 1 throug	gh October 31	I – SU, F1 and	d W1 Undupl	icated)
•	Fall 2019	Fall 2020	Fall 2021	Fall 2022	Fall 2023
Total	451	395	394	295	211
Level = Graduate	451	395	394	295	211
Gender					
Female	254	213	219	168	127
Male	197	182	175	127	84
Race/Ethnicity					
Black, non-Hispanic	44	47	53	42	19
White, non-Hispanic	269	217	211	146	108
Hispanic	44	34	35	30	22
Asian	56	76	74	51	45
Hawaiian or other Pacific Islander	4	1	3	3	2
American Indian /Alaskan Native	1	2	1	2	1
Two or more races	5	6	7	7	8
Not reported	19	9	10	14	1
Not US Citizen - PR	n/a	n/a	n/a	n/a	5

2024-25 ACADEMIC CATALOG

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Degrees Conferred – Total Degrees Awarded					
2018-19 2019-20 2020-21 2021-22 2022-2					
Total Degrees Awarded	106	98	100	127	112

This institution does not offer programs at or below the baccalaureate level, and does not admit first time, full-time undergraduate-level students; therefore, reporting of gainful employment, graduation rate, time-to-completion, and first-to-second year retention rate are not required.

Graduation rate and mean completion time by start year are provided below for informational purposes only. Students must complete their graduate degree program within six years for further information, see the SAP policy.

Graduation Rate and Mean Completion Time (at 5 years)				
		Mean Completion	Left	
Start Year	Graduated	Time (Years)	Institution	Still Enrolled
2018-2019	70%	3.50	24%	5%
2017-2018	69%	3.54	27%	4%
2016-2017	71%	3.30	29%	8%
2015-2016	68%	3.29	29%	3%
2014-2015	72%	3.04	25%	3%
2013-2014	73%	2.78	23%	4%
2012-2013	70%	2.70	25%	5%

Cost of Attendance

MBA - Tuition and Fees Effective July 1, 2024				
	Degree Program		Accredited Graduate Certificate Program	
Tuition Per Course	\$3,510 (3 credit hours)		\$1,170 (per 1 credit hour)	
Books and Materials Fee (average per course)	\$80		\$80	
Technology Fee	\$0		\$0	
Degree Conferral Fee	\$0		\$0	

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Lake Forest Graduate School of Management

Jeanne Clery Disclosure of Campus Security Policy, Campus Crime Statistics Act, and Emergency Numbers

Consistent with federal law, Lake Forest Graduate School of Management publishes an annual security report on or before October 1 of each year. The report includes statistics for the previous three years concerning reported crimes that occurred on any LFGSM campus and corporate sponsored sites, or on public property within or immediately adjacent to and accessible to the campus. The report also includes information on reporting crimes and other emergencies, crime prevention, and other important matters about security at each campus and corporate-sponsored location.

The annual security compliance document and campus crime statistics are available on the Lake Forest Graduate School of Management's Student Portal and public Web site.

Emergency Procedures

While the school strives to provide a safe and secure environment, safety is enhanced when students, faculty, and staff take precautions such as:

- Never leave valuables (wallets, purses, books, computers) unattended
- Avoid walking alone at night; travel with a friend or companion
- Avoid parking or walking in secluded or dimly lit areas
- In case of emergency, follow the clearly marked exit procedures for the classroom and building in which you are located.

Students, faculty, and staff are encouraged to report all crimes or suspicious persons immediately. Please report all non-emergency incidents to the Finance Director at 847-574-5228, during business hours. In case of an emergency, call the Police Department or Fire Department at 911 from any phone.

Emergency Notification

LFGSM has several methods with which to communicate emergency notifications to the LFGSM community. The appropriate method of communication is determined by the severity and urgency of the emergency.

Communication Vehicles Available to LFGSM:

- Emergency Notification System (text message & email)
- Email (individual or small batches) through Outlook
- Direct mail (letters, etc.) to home addresses or work addresses
- Telephone
- Posting to school Web sites



- Posting to student/faculty/alumni portal <u>my.LFGSM.edu</u>
- Posting on the Canvas Learning Management System (LMS)

Emergency Contacts

Police	911
Fire Department	911
Paramedics	911
Bomb and Arson	911
Facilities (during business hours)	847 234-5235
IT Emergency Support	847-574-5175

Americans with Disabilities Act

LFGSM complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Documentation of the student's disability and its effect on his/her course participation must be submitted to the Director, Career & Student Services. Any student with special needs or difficulties in learning and/or in completing course requirements should notify the instructor immediately so that available and reasonable accommodations can be arranged. It is the student's responsibility to disclose his/her accommodation request with the instructor and discuss the necessary arrangements. Assistance with these arrangements may be facilitated upon request.

Student Debt Assistance Act

LFGSM complies with the Student Debt Assistance Act. In order to receive a transcript or diploma that may have been withheld previously due to debt, students should contact the Registrar at Registrar@lfgsm.edu.

Title IX Non-Discrimination Policy

Lake Forest Graduate School of Management (LFGSM) is committed to providing a non-discriminatory and harassment-free educational and working environment for all members of the LFGSM community, including students, faculty, administrators, staff, and visitors. In compliance with Title IX of the Education Amendments of 1972, LFGSM prohibits all forms of sexual or gender-based harassment, discrimination or misconduct, including sexual violence, sexual assault, and stalking. Misconduct of this nature is contrary to LFGSM's institutional values and prohibited by state and federal law.

LFGSM encourages the prompt reporting of any incident of sexual or gender-based misconduct to local law enforcement and to LFGSM's Title IX Coordinator



using the complaint procedure described in our policy. This means that anyone that is either a **victim or a witness** of sexual or gender-based misconduct must report the incident. The full institutional policy on Title IX can be found on the LFGSM Web site.

Persons with inquiries concerning the application of Title IX, or persons wishing to report a Title IX incident or complaint may contact LFGSM's Title IX Coordinator:

Ms. Currie Augustine

LFGSM Title IX Coordinator Director, Career & Student Services 1905 W. Field Ct. Lake Forest, IL 60045

Email: caugustine@lfgsm.edu

Phone: 847 574-5158

Anonymous report: <u>titleixcomplaints@lfgsm.edu</u>

Family Educational Rights and Privacy Act (FERPA)

All information provided to LFGSM is kept confidential in accordance with the Family Educational Rights and Privacy Act (FERPA) of 1974 (Public Law 93-380). Except as required by law, no information regarding attendance, grades or any other aspect of students' academic standing will be released to any third party without written student consent. The records are maintained for five years after graduation or at least six years after a student's last day of attendance.

Students have the right to file a complaint with the Family Policy Compliance Office, Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-5920, concerning any alleged failure by the College to comply with FERPA.

FERPA Annual Notice

As of January 3, 2012, the U.S. Department of Education's FERPA regulations expanded the circumstances under which a student's education records and personally identifiable information (PII) contained in such records — including Social Security Number, grades, or other private information — may be accessed without the student's consent.

First, the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or state and local education authorities ("federal and state authorities") may allow access to student records and PII without consent to any third party designated by a federal or state authority to evaluate a federal- or state- supported education program. The evaluation may relate to any program that is "principally engaged in the provision of education," such as early



childhood education and job training, as well as any program that is administered by an education agency or institution.

Second, federal and state authorities may allow access to students' education records and PII without their consent to researchers performing certain types of studies, in certain cases even when Lake Forest Graduate School of Management objects to or does not request such research. Federal and state authorities must obtain certain use-restriction and data security promises from the entities that they authorize to receive a student's PII, but the authorities need not maintain direct control over such entities.

In addition, in connection with statewide longitudinal data systems, state authorities may collect, compile, permanently retain, and share without students' consent PII from their education records, and they may track their participation in education and other programs by linking such PII to other personal information about students that they obtain from other federal or state data sources, including workforce development, unemployment insurance, child welfare, juvenile justice, military service, and migrant student records systems.

Solomon Amendment

The Solomon Amendment (10 U.S.C. §983, effective January 2000) is a federal law that mandates that colleges provide student recruiting information upon request to military recruiting organizations. The request and information released by the college is limited to military recruiting purposes only. The request for information must be in writing on letterhead that clearly identifies the military recruiting organization. The release of student recruiting information follows the FERPA guidelines defining student directory information. Students are not permitted under federal law to restrict the release of this information specifically to military organizations, but if students withhold the release of directory information generally, then the school may not release this information to military organizations.

Illinois Firearm Conceal Carry Act (Public Act 098-0063)

Section 65 of this law specifies the prohibited areas where conceal carry licensees cannot legally carry a firearm:

"A Licensee under this Act shall not knowingly carry a firearm on or into any building, classroom, laboratory, medical clinic, hospital, artistic venue, entertainment venue, officially recognized university-related property under the control of a public or private community college, college, or university."

LFGSM qualifies as a prohibited area. Conceal carry licensees **cannot** legally



carry a firearm on LFGSM property.

Illinois Designated HOUSE (Housing and Opportunities Useful for Student's Excellence) Liaison (Public Act 102-0083)

Section 102 of this law specifies that each higher education institution offering degrees and instruction beyond the secondary school level in Illinois must have a designated HOUSE Liaison to coordinate services to homeless students. The contact information for the HOUSE Liaison is:

Ms. Currie Augustine

HOUSE Liaison Director, Career & Student Services 1905 W. Field Ct. Lake Forest, IL 60045

Email: caugustine@lfgsm.edu

Phone: 847 574-5158

Catalog Effective Date

The information contained in this *Academic Catalog* is applicable to students on the first day of the Summer Term 2024-25 (July 1, 2024). Lake Forest Graduate School of Management reserves the right to revise, supplement, or rescind any contents of this publication, including course offerings, at any time.

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Lake Forest Graduate School of Management

Accreditation, Ownership, Licensing, & Locations

The Higher Learning Commission (HLC) has continually accredited LFGSM since 1978. HLC is one of six regional accrediting bodies for higher education in the United States, and is recognized by the U.S. Department of Education.

Higher Learning Commission (HLC)

230 South LaSalle Street, Suite 7-500 Chicago, Illinois 60604-1411 https://www.hlcommission.org

Phone: 800.621.7440

General Information: info@hlcommission.org

Complaint System: https://www.hlcommission.org/Student-

Resources/complaints.html

LFGSM is authorized to operate as a postsecondary educational institution by the Illinois Board of Higher Education (IBHE). LFGSM has received operating and degree-granting authority in the North Suburban, Chicago, and West Suburban regions.

Illinois Board of Higher Education (IBHE)

1 North Old State Capitol Plaza

Suite 333

Springfield, Illinois 62701-1377

Main Web site home: Phone: 217.782.2551
General Information: https://www.ibhe.org/
Institutional Complaint Hotline: 217.557.7359

Online Complaint System: https://complaints.ibhe.org/

Licensing

LFGSM is an approved institution in the National Council for State Authorization Reciprocity Agreements (NC-SARA). SARA is a voluntary agreement among its member states and U.S. territories that establishes comparable national standards for interstate offering of postsecondary distance education courses and programs. For more information, visit www.nc-sara.org/directory.

Ownership

LFGSM is an independent, accredited, nonprofit graduate school, registered as a 501(c)(3) corporation.



Classroom Locations

Lake Forest Campus

Lake Forest Graduate School of Management 1905 West Field Court Lake Forest, IL 60045

Corporate Degree Program Locations

Rust-Oleum Corp.

1 E. Hawthorne Pkwy Vernon Hills, IL 60061

Corporate degree programs are open to qualified employees of the hosting corporation.

The campus and all other classroom locations are equipped with contemporary learning technology and have restrooms and break areas. The campus and all locations are overseen by the Dean of Faculty and Degree programs, and are staffed by the Campus Operations Team.



Administration and Faculty

Board of Directors

Carrie G. Buchwald

President and CEO Lake Forest Graduate School of Management

John Anderson

Executive Vice President Trustmark Companies

Gary Conrad

Executive Vice President (Retired)
Anixter

David Lee

President and CEO Lake Forest Bank & Trust (a Wintrust Bank)

Frank Pasquesi

Office Managing Partner Foley & Lardner, LLP

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LFGSM Leadership Team

Carrie G. Buchwald, President and Chief Executive Officer

MBA, Lake Forest Graduate School of Management BBA, University of Notre Dame Post-Graduate studies in Organizational Development, University of Wisconsin, Milwaukee

Thomas Perozzi, Chief Financial Officer, Vice President of Finance and HR

BBA, Accounting, University of Notre Dame–Mendoza College of Business Certified Public Accountant (Illinois)

Todd Brockway, Vice President, Sales & Business Development, LFGSM Center for Leadership

JD, DePaul University MBA, Northwestern University BA, University of Iowa

Carol Modlin, Dean of Faculty and Degree Programs

MBA, Lake Forest Graduate School of Management BA, Communication, University of Dayton

Carolyn Brune, Senior Director of Marketing Operations

MBA, Lake Forest Graduate School of Management MEd, College Student Personnel, Loyola University Chicago BS, Communications, Iowa State University



Key Academic and Administrative Staff

Neil L. Holman, Chief Academic Officer

Ph.D., Educational Technology, University of Colorado MS, Broadcasting, City University of New York BS, Communication Arts/Education, University of Wisconsin-Madison

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MBA, Lake Forest Graduate School of Management BA, Communication, University of Dayton

Currie Augustine, Director, Career & Student Services

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AS, Marketing, William Rainey Harper College

Carolyn Brune, Senior Director of Marketing Operations

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Elizabeth Kerndt, Director of Admissions

MA, Clinical Psychology, The Illinois School of Professional Psychology BA, Psychology, University of Kansas

Business Leader Faculty — Degree Programs

Arica, Atakan

MBA, University of Michigan-Stephen M Ross School of Business

BS, Northwood University

Bhattacharya, Pranob

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JD, John Marshall Law School BS, University of Dayton

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MBA, University of Illinois BA, Illinois State University

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MBA, University of Illinois BS, University of Michigan

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MBA, The University of Chicago-Booth School of Business BS, Illinois State University



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PhD, Case Western Reserve University MS, DePaul University BA, National Louis University

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MEM, Northwestern University MBA, DePaul University BS, United States Military Academy

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MBA, University of Illinois at Chicago BA, University of New Hampshire

Tankasala, Pavan

PhD, University of Missouri-Kansas City MSc, University of Missouri-Kansas City

Warren, Douglas

MSM, Northwestern University-Kellogg Graduate School of Management BS, The University of Chicago

Weber, Kathryn

MBA, Lake Forest Graduate School of Management BA, University of Notre Dame

Welch, Rory

MBA, Indiana University BA, Furman University

Yoo. Richard

MBA, University of Notre Dame BA, University of Michigan Faculty Assignments are subject to change. For a current list of LFGSM Business Leader Faculty, please visit https://lfgsm.edu/faculty/.

Published: June 2024 Effective: Summer Term 2024–25 (July 1, 2024)





Our mission is to bring the real world to business education and leadership development.